



Singing Springs Village

5455 - 8TH STREET
CARPINTERIA, CA 93013
(805) 684-5011

singingsprings@verizon.net

Club Room Rental is Restricted to Owners and Tenants

- Rental Agreements must be made in advance with the SSV Office. To submit request, please fill out form attached, and return to us via email, or in the drop box to the left of the clubroom door. We will do our best to check the calendar for prior commitments in a timely manner.
- The Club Room may be used for family events, parties, receptions, meetings, etc...
- Owners and tenants must be "Members in Good Standing" with SSV Association to rent the Club Room.

Usage fees & Deposits:

Daily use for each day of use from 8:00am – 8:00pm	\$75.00
4 hours partial day between 8:00am – 8:00pm	\$40.00
Refundable cleaning & security deposit required	\$150.00

Cleaning expectations:

- A \$150.00 refundable "Cleaning and Security Deposit" will need to be prepaid, usually in the form of a check that will only be cashed if the facility is not left clean. The check will be returned once Management is satisfied that the Club Room is clean, and no property damage has occurred.
- Cleaning maybe done between 8:00 pm and 9:00 pm that day quietly.
- In the event the room is not cleaned and vacated by 9:00 pm of the rental dated or of unruly behavior by guests where Management or police are summoned the entire "Cleaning and Security Deposit" will be forfeited.
- The party reserving the Club Room is responsible for its return to the prior rental condition. If extreme damage is done, above the \$150.00 cleaning, costs will be evaluated and charged to the reserving party.
- A vacuum cleaner, broom, rug spot cleaner, cloths, detergent, scrub bucket and a scrub brush are provided to aid in the clean-up.
- Listed below are some of the costs associated with clean-up should the use of SSV Maintenance be required.

Sweep, vacuum rug, clean counter and floor surfaces	\$25.00
Wall or blind repair	\$30.00 & up
Stain removal on rug	\$60.00
Spot treat rug	\$10.00 per spot
Trash disposal	\$10.00 per trip

- Should you wish to use the Fireplace, do not disturb, or remove the sand as it is necessary for the fire to burn evenly and safely.
- **DO NOT BURN ANYTHING OTHER THAN GAS IN THE FIREPLACE**
- All guests who are not residents shall park on the street.
- Keep noise at a respectful level. We have our own residents living very close by, as well as our neighbors. Please be considerate.

SSV Club Room Rental Form

To submit your request, complete the form below and email it to our office or drop it in the drop box to the left of the clubroom door.

Please sign to indicate that you have read and understand the above rules:

Signature of applicant: _____

Unit #:	Date:
Name:	Phone:
Email:	
Owner <input type="checkbox"/>	Renter <input type="checkbox"/>
Event Date:	4 Hours: <input type="checkbox"/> or 8 Hours: <input type="checkbox"/>

Below to be filled out by SSV Office

<i>Date Fee received:</i>	<i>Check #:</i>	<i>Amount:</i>
<i>Date Deposit received:</i>	<i>Check #:</i>	<i>Amount:</i>
<i>Key provided to:</i>	<i>Date:</i>	
<i>Condition of clubroom after event:</i>	<i>Clean</i>	<i>Requires cleaning</i>
<i>Amount of deposit returned:</i>	<i>Date:</i>	
<i>Name of person who returned deposit:</i>		

Notes:

Retain in Units Folder